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## IT'S EASY TO BEGIN USING BIP ALERT!

First, perform a title search on the GlobalBooksInPrint.com site, using the Quick or Advanced Search interface. Revise your search as much you need to. Once you're satisfied with your search criteria, click the "Save My Search" button found near the top center of all Search Results Pages.

This brings you to the BIP Alert sign on page. To sign on, enter your e-mail and password, and hit the LOGIN button. If you're not yet registered, simply choose the "Click here if you do not have a BIP Alert account" link.

To create a new BIP Alert account, all you need to provide is your name and a valid e-mail address.\* Hit the SAVE button, and we will then send you an e-mail, confirming your address and providing you with a temporary password (which you'll be able to change yourself the first time you log in).

After you've signed on, you'll be able to name your saved search, as well as choose whether or not you'd like Bowker to provide you with e-mail alerts.

If the answer is Yes, then you can let us know both when and how often you'd like to receive these alerts.

If the answer is No, then your search criteria will be saved, and you'll be able to run the saved search whenever you wish to by signing on to your BIP Alert account—using the link in the top menu of GlobalBooksInPrint.com (see illustration above).

You'll see a message letting you know that your search has been successfully saved. From here, you can either return to your search results or browse your list of BIP Alert saved searches.

When browsing your saved searches, you have the option of viewing, deleting, renaming, or changing the settings for any of your saved searches. Search criteria themselves may only be changed by performing a new Quick or Advanced Search, then clicking the "Save My Search" button.

That's all there is to it. Every 30 days Bowker will run your saved search and look for any items meeting your search criteria that have been released or added to the Global Books In Print database over the past 30 days. If there are matching items, e-mail alerts—if you've chosen to receive them—will now be sent to you as often as you've requested them. These alerts will notify you whenever new results are available, so that you can log in to your personal BIP Alert area to view them. And whether or not you choose to receive alerts, you're free to log in to BIP Alert at any time to see the status of your saved searches.

REVISE SEARCH &gt;

NEW SEARCH &gt;

SAVE MY SEARCH &gt;

\*NOTE: E-mail addresses collected for this purpose are not used by Bowker for any product or service announcements or promotions and are not shared with any other departments or organizations. Please encourage your staff and patrons to use this helpful feature freely without concern for their privacy or abuse of their e-mail addresses.